

महिती तंत्रज्ञान कक्ष
गणेशखिंड, पुणे— ४११००७.
दूरध्वनी : २५६२१८७२
ईमेल : itcell@pun.unipune.ac.in
संकेतस्थळ: www.unipune.ac.in

सावित्रीबाई फुले पुणे विद्यापीठ
(पूर्वीचे पुणे विद्यापीठ)
SAVITRIBAI PHULE PUNE UNIVERSITY
(Formerly University of Pune)



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Ganeshkhind, Pune 411 007
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Email Id.: itcell@pun.unipune.ac.in
Website: www.unipune.ac.in

Ref No: SPPU/ IT CELL /25-26/33

Date: 20.03.2026

Enquiry Letter

Dear Sir,

We require following items for our department. You are requested to submit your quotation for the below mentioned items in sealed envelopes on your letterhead. Please mention the taxes if any.

Sr No	ITEM DESCRIPTION	Quantity
1	SMF Batteries Specification: 12 V / 42 Ah, Warranty 3 years With old battery buyback	128 Nos.

Please submit your quotation before 25/03/2026.

Sincerely,


Director
IT Services



Terms and conditions

1. Mention our enquiry number on the envelope.
2. Date of validity of quotation should be minimum of 90 days from the last date of submission of the quotation.
3. SPPU vendor registration number should be mentioned on your quotation, as without vendor registration number, orders will not be processed.
4. Quotation must be sent along with covering letter on your letterhead quoting your tax registration Nos. (GST) etc.
5. Conditional quotation will not be accepted. Quotation will be rejected in case of even a single correction or overwriting. Only clear and uncorrected quotation will be accepted.
6. Delivery period should be between 2-4 weeks.
7. Rates quoted should be inclusive of all taxes (with tax details) and warranty.
8. Please send your quotation along with authorised dealers / manufactures Certificate, by only surface mail/by hand to The Director, IT Services, Savitribai Phule Pune University, Ganeshkhind Road, PUNE: 411 007 on or before the date mentioned above.